

**MINUTES OF THE TOWN COUNCIL MEETING
OF THE
TOWN OF STALLINGS, NORTH CAROLINA**

The Town Council of the Town of Stallings met for a meeting on January 11, 2021, at 7:00 p.m. via Zoom, a virtual electronic platform, due to the North Carolina declared state of emergency because of COVID-19. Public could access the meeting via phone (1-646-558-8656), web link (<https://zoom.us/j/96922893064?pwd=YTVZTVpsUTRHeGplektCRGNqa1Fldz09>) or the Zoom app (Meeting ID: 969 2289 3064; Password: 435095).

Those present and visible on camera were: Mayor Wyatt Dunn; Mayor Pro Tempore Lynda Paxton; Council Members Steven Ayers, Heather Grooms, John Martin, Brad Richardson, and David Scholl.

Staff present were: Alex Sewell, Town Manager; Erinn Nichols, Assistant Town Manager/Town Clerk; Marsha Gross, Finance Officer; Chris Easterly, Town Engineer; Ashley Platts, Parks and Recreation Director; Lynne Hair, Town Planner; Police Chief Dennis Franks; and Melanie Cox, Town Attorney.

Invocation, Pledge of Allegiance and meeting called to order

Mayor Wyatt Dunn welcomed everyone to the meeting and gave the invocation. Mayor Dunn then led the Pledge of Allegiance and called the meeting to order.

Public Comments

No one joined the meeting who wished to give public comment.

1. Consent Agenda Items

A. Greenway Crossing Signal Design – Required NCDOT Inspection Agreement

B. Five Year Financial Plan

C. Historical Committee Application – Jill Reed

Council Member Richardson made the motion to move Consent Agenda Item 1.A. *Greenway Crossing Signal Design – Required NCDOT Inspection Agreement*, to the regular Agenda as new Agenda Item 9 and approve the remainder of the Consent Agenda Items as presented. The motion was seconded by Council Member Ayers which passed unanimously by Council.

2. Reports

A. Report from the Mayor

Mayor Dunn had no report.

B. Reports from Council Members/Town Committees

Council Members Scholl, Ayers, Richardson, Grooms and Paxton had no reports.

Council Member Martin reported that he and staff had met with Chestnut Residents about stormwater flooding concerns. Staff would be presenting some potential remedies.

C. Report from Town Manager/Town Departments

Town Manager Sewell reported on the following:

- County Water-Sewer Interlocal Draft Agreement Draft – This document has been shared with the Council and the County would like feedback by January 29, 2021.
- NCDOT Monroe Bypass Landscaping Plan – NCDOT developed some engineering specifications and would be looking for feedback from the Council. The Town would be responsible for the maintenance of the landscape.
- Proposed Transportation Funding within County Long-Range Plan Draft – Public comment period on this document was extended to January 15, 2021.
- Parks and Recreation Director Ashley Platts reported that the new shade had been installed in the Stallings Municipal Park. She also reported the department was kicking off a Healthy at Home Series on social media.
- Police Chief Dennis Franks reported that the body cams were launched in September and the in-car cameras had just finished being installed. He also reported that officers had responded to Shannamara to a suspicious package. Charlotte bomb squad responded and found no threat. All officers performed at a high level.
- Town Engineer Chris Easterly reported that all the utilities relocation had been completed in the Potter/Pleasant Plains corridor. The Town was awaiting authorization from NCDOT to move forward with bidding on this intersection improvement project.

3. Agenda Approval

Council Member Paxton requested the Council remove Agenda Items 6, *Rules of Procedure (Paxton)*, and 9, *Closed Session pursuant to NCGS 143-318.11(a)(3)* as there were no new updates on either item. Council Member Scholl requested new Agenda Item 6 be added as *Town Website*. Mayor Dunn requested switching Agenda Items 4 and 5, *Audit Fiscal Year 2019-2020 Report* and *Callonwood Sidewalks* respectively, so Town Engineer Easterly could leave the meeting.

Council Member Richardson made the motion to approve the Agenda with the above changes. The motion was seconded by Council Member Scholl and passed unanimously by Council.

4. Callonwood Sidewalks
Original Agenda Item 5

(1) Additional follow-up information

Town Engineer Easterly reminded the Council that it had instructed him to move forward on replacing 757 sq. ft. of sidewalk in Callonwood that could not be repaired. Staff requested Council approve staff to execute a contract with the lowest responsible bidder for sidewalk replacement not to

exceed \$10,000. Work would be able to be completed as long as the temperature remained above 40 degrees.

Council Member Richardson made the motion to allow staff to execute a contract with the lowest responsible bidder for sidewalk replacement not to exceed \$10,000. The motion was passed unanimously by the Council after a second from Council Member Scholl.

(2) Draft sidewalk prioritization policy

Town Engineer Easterly presented the Council with a Sidewalk Maintenance Policy. Staff requested the Council approve the draft policy. Legal had reviewed the policy.

Council Member Ayers made the motion to approve the Sidewalk Maintenance Policy. A second was received from Council Member Grooms and passed unanimously. The Sidewalk Maintenance Policy is attached to these minutes and therefore incorporated herein. It was noted that Council wished for this policy to be made available to the public and include public's ability to call in sidewalk repairs to the Town.

5. Audit Fiscal Year 2019-2020 Report

Original Agenda Item 4

Emily Mills, CPA, Potter and Company, reviewed the FY2019-2020 Audit Report with the Council. She noted that Potter and Company had issued an unmodified opinion, the highest level that could be issued. Ms. Mills' presentation is attached to these minutes and therefore incorporated herein.

6. Town Website (Scholl)

Original Agenda Item Rules of Procedure (Paxton) was removed during Agenda Approval and this item was added in its place.

Council Member Scholl explained that it was not acceptable for the website to be down and requested looking at alternatives for this service. Council held consensus for Council Member Scholl to work with staff and the current vendor to address this issue.

7. Annual Retreat

(1) Framework

Town Manager Sewell presented the Council with background of the annual retreat and its options for an annual retreat. The complete package of options is attached to these minutes and therefore incorporated herein.

(2) Date

Consensus was held to hold the Annual Retreat on Saturday, Feb. 27, 2021 via the virtual platform Zoom.

8. Western Union Municipalities Alliance (WUMA) Resolution Supporting Wesley Chapel (Ayers)
Council Member Ayers stated that this item had not been approved by WUMA but rather had been requested by an individual member of WUMA, the Village of Wesley Chapel.

Council held consensus not to vote on this item at this time and review only if it was recommended by WUMA. Council Member Ayers would take this philosophy back to the WUMA.

9. Greenway Crossing Signal Design – Required NCDOT Inspection Agreement

Original Agenda Item Closed Session Pursuant to NCGS 143-318.11(a)(5) was removed during the Agenda Approval and this item was added in its place.

Town Manager Sewell reminded the Council NCDOT was requiring a HAWK beacon at the pedestrian crossing signal at Stevens Mill Road (SR 1524) as a part of the greenway section located near the Vickery subdivision adjoining Stevens Mill Road at a cost of \$2500-3500. NCDOT was asking the Town to enter into an agreement for that signal review and inspection.

Council held consensus not to enter into the agreement at this time and express to NCDOT that the Town's concerns for the cost of a signal review and inspection and felt it should not be a cost to the Town since NCDOT required it. Council would also like to see the NCDOT policy which governed that area.

10. Adjournment

Council Member Grooms moved to adjourn the meeting, seconded by Council Member Paxton, and the motion received unanimous support. The meeting was adjourned at approximately 8:19 p.m.

Approved on February 8, 2021.

s/Wyatt Dunn
Wyatt Dunn, Mayor

s/Erinn Nichols
Erinn E. Nichols, Town Clerk

Approved as to form:

s/Cox Law Firm, PLLC
Cox Law Firm, PLLC

