



October 11, 2021
 Stallings Town Hall
 315 Stallings Road
 Stallings, NC 28104
 704-821-8557
www.stallingsnc.org

Town Council Agenda

	Time	Item	Presenter	Action Requested/Next Step
	7:00 p.m.	Invocation Pledge of Allegiance Call the Meeting to Order	Wyatt Dunn, Mayor	NA
	7:05 p.m.	Public Comment	Wyatt Dunn, Mayor	NA
1.	7:15 p.m.	Consent Agenda A. Minutes from the following meetings: (1) 08-09-2021 – closed (2) 08-23-2021 – special (3) 08-23-2021 – closed (4) 09-13-2021 – special (5) 09-13-2021 – closed 1 (6) 09-13-2021 (7) 09-13-2021 – closed 2 (8) 09-20-2021 – special (9) 09-24-2021 – special B. Town Hall Door Replacement/Key Fob System	Wyatt Dunn, Mayor	Approve Consent Agenda <i>(All items on the Consent Agenda are considered routine, to be enacted by one motion. If a member of the governing body requests discussion on of an item, the item will be removed from the Consent Agenda and considered separately.)</i> Motion: I make the motion to: 1) Approve the Consent Agenda as presented; or 2) Approve the Consent Agenda with the following changes: _____
2.	7:17 p.m.	Reports A. Report from Mayor B. Report from Council Members/Town Committees C. Report from Town Manager/Town Departments	Council and Staff	NA
3.	7:45 p.m.	Agenda Approval	Wyatt Dunn, Mayor	Approve agenda as written. <i>(ADD, IF APPLICABLE: with changes as described by Mayor Dunn)</i> Motion: I make the motion to: 1) Approve the Agenda as presented; or 2) Approve the Agenda with the following changes: _____

4.	7:50 p.m.	Parks and Recreation – Blair Mill Greenway A. Background and Update – Ashley Platts B. Review Funding Plan – Marsha Gross C. Plan Review – Destination by Design	Ashley Platts, Parks and Recreation Director	Authorize staff to take necessary action to bid the Vickery portion of the Blair Mill Greenway.
5.	8:15 p.m.	Municipal Survey Partnership with Western Carolina University	Erinn Nichols, Assistant Town Manager	Approve/Deny partnership
6.	8:30 p.m.	Waste Connections Contract Amendment	Erinn Nichols, Assistant Town Manager	Approve/Deny amendment
7.	8:45 p.m.	Powell Bill Formula Discussion (<i>Scholl</i>)	David Scholl, Council Member	Discussion and possible action
8.	9:00 p.m.	Right-of-Way/Sidewalks Grass Cutting (<i>Scholl</i>)	David Scholl, Council Member	Discussion and possible action
9.	9:15 p.m.	Citizen Advisory Committee (<i>Paxton</i>) Policy and Structure Review	Lynda Paxton, Mayor Pro Tem	Discussion and possible action
10.	9:30 p.m.	Government Center Public Use (<i>Paxton</i>)	Lynda Paxton, Mayor Pro Tem	Discussion and possible action
11.	9:45 p.m.	Closed Session pursuant to NCGS 143-318.11(a)(5) and (6) <i>Parcels: 07126007A; 07129315</i>	Wyatt Dunn, Mayor	Recess into closed session
12.	10:15 p.m.	Adjournment		Motion to adjourn

**MINUTES OF A SPECIAL TOWN COUNCIL MEETING
OF THE
TOWN OF STALLINGS, NORTH CAROLINA**

The Town Council of the Town of Stallings met for a special meeting on August 23, 2021, at 5:00 p.m. via Zoom, a virtual electronic platform, due to the North Carolina declared state of emergency because of COVID-19. Public could access the meeting via phone (1-646-558-8656), web link (<https://us06web.zoom.us/j/86154678399?pwd=OWNQMCszNkZ5MFhFNE9wQVExSUgwZz09>) or the Zoom app (Meeting ID: 861 5467 8399; Password: 912244).

Those present were: Mayor Wyatt Dunn; Mayor Pro Tempore Lynda Paxton; Council Members Steven Ayers, Heather Grooms, Brad Richardson, and David Scholl.

Staff present were: Alex Sewell, Town Manager; Mac McCarley, Town Planning Attorney; Andy Santaniello, NCLM Attorney; and Erinn Nichols, Assistant Town Manager/Town Clerk.

1. Call the meeting to order

Mayor Dunn called the meeting to order.

2. Closed Session pursuant to NCGS 143-318.11(a)(3): JLA3 et al v. Town of Stallings

Council Member Scholl made the motion to go into closed session pursuant to NCGS 143-318.11(a)(3). The motion was seconded by Council Member Grooms and passed unanimously by Council.

Council went into closed session at 5:04 p.m. and reconvened in open session at 6:15 p.m.

3. Adjournment

Council Member Paxton moved to adjourn the meeting, seconded by Council Member Scholl, and the motion received unanimous support. The meeting was adjourned at approximately 6:17 p.m.

Approved on _____, 2021.

Wyatt Dunn, Mayor

Erinn E. Nichols, Town Clerk

Approved as to form:

Cox Law Firm, PLLC
14551

August 23, 2021

**MINUTES OF A SPECIAL TOWN COUNCIL MEETING
OF THE
TOWN OF STALLINGS, NORTH CAROLINA**

The Town Council of the Town of Stallings met for a special meeting on September 13, 2021, at 6:00 p.m. via Zoom, a virtual electronic platform, due to the North Carolina declared state of emergency because of COVID-19. Public could access the meeting via phone (1-646-558-8656), web link (<https://us06web.zoom.us/j/83984490963?pwd=Yk5sOWRpQUN1Tk4vYUZ3bzU1VTFGQT09>) or the Zoom app (Meeting ID: 839 8449 0963; Password: 869186).

Those present were: Mayor Wyatt Dunn; Mayor Pro Tempore Lynda Paxton; Council Members Steven Ayers, Heather Grooms, Brad Richardson, and David Scholl.

Staff present were: Alex Sewell, Town Manager; Mac McCarley, Town Planning Attorney; Andy Santaniello, NCLM Attorney; and Erinn Nichols, Assistant Town Manager/Town Clerk.

1. Call the meeting to order

Mayor Dunn called the meeting to order.

2. Closed Session pursuant to NCGS 143-318.11(a)(3): JLA3 et al v. Town of Stallings

Council Member Scholl made the motion to go into closed session pursuant to NCGS 143-318.11(a)(3). The motion was seconded by Council Member Ayers and passed unanimously by Council.

Council went into closed session at 6:03 p.m. and reconvened in open session at 6:27 p.m.

3. Adjournment

Council Member Paxton moved to adjourn the meeting, seconded by Council Member Ayers, and the motion received unanimous support. The meeting was adjourned at approximately 6:27 p.m.

Approved on _____, 2021.

Wyatt Dunn, Mayor

Erinn E. Nichols, Town Clerk

Approved as to form:

Cox Law Firm, PLLC
14554

September 13, 2021

**MINUTES OF TOWN COUNCIL MEETING
OF THE
TOWN OF STALLINGS, NORTH CAROLINA**

The Town Council of the Town of Stallings met for its regular meeting on September 13, 2021, at 7:00 p.m. at the Stallings Government Center, 321 Stallings Road, Stallings, North Carolina.

Those present were: Mayor Wyatt Dunn; Mayor Pro Tempore Lynda Paxton; Council Members Steven Ayers, Heather Grooms, Brad Richardson, and David Scholl.

Those absent were: Council Member Brad Richardson.

Staff present were: Alex Sewell, Town Manager; Erinn Nichols, Assistant Town Manager/Town Clerk; Chief Dennis Franks; Matthew West, Planning Technician; Bo Conerly, Interim Town Engineer; Justin Russell, Assistant Town Engineer; Marsha Gross, Finance Officer; and Melanie Cox, Town Attorney.

Invocation, Pledge of Allegiance and meeting called to order

Mayor Wyatt Dunn welcomed everyone to the meeting and then delivered the invocation.

Mayor Dunn then led the Pledge of Allegiance and called the meeting to order.

Presentation

Presentation by Matthew Selves, North Carolina League of Municipalities Law Enforcement Risk Review Consultant, to the Stallings Police Department.

The Stallings Police Department was recognized by the North Carolina League of Municipalities for completion of the NCLM's Law Enforcement Risk Review. The purpose for this law enforcement risk review was to assess an agency's adherence to best practices, court decisions, and policies and procedures related to high liability activities in law enforcement. The goal was to mitigate liability exposures, enhance officer safety, and validate that training and operating procedures are meeting industry standards.

Public Comments

No one was present to give public comment.

1. Approval of Consent Agenda Items

A. Minutes of the following meetings:

- (1) 06-28-2021
- (2) 07-12-2021
- (3) 07-12-2021 – closed
- (4) 08-02-2021 – special
- (5) 08-02-2021 – closed
- (6) 08-09-2021

- B. Accept \$5,000 donation from Terwilliger Pappas to be used for future Police community/charitable efforts as determined by the Police Chief
Removed from the Consent Agenda and added as Agenda Item 3.A.
- C. Proclamation in Honor of Domestic Violence Awareness Month
- D. Proclamation in Honor of Constitution Week 2021

Mayor Dunn requested pulling Consent Agenda Item 1.B. off of the Consent Agenda and placing it on the regular Agenda. Council Member Paxton made the motion to approve the remaining Consent Agenda Items. The motion was seconded by Council Member Ayers which passed unanimously by Council.

Mayor Dunn read the Proclamation in Honor of Domestic Violence Awareness Month and the Proclamation in Honor of Constitution Week 2021 into the record. These proclamations are attached to these minutes and therefore incorporated herein.

2. Reports

A. Report from the Mayor

Mayor Dunn thanked the Police Department for the Back-to-School Bash in the Spring Hill Neighborhood Park.

B. Reports from Council Members/Town Committees

Council Member Paxton reported that the Transportation Advisory Committee has met and received project updates from Associate Engineer Justin Russell. She also reported that the Union West Business Park was anxious to have NCDOT report its findings to address the flooding issues. Ms. Paxton also gave a shout out to the Police Department and officers for helping with the traffic at Stallings Elementary in the mornings.

Council Members Ayers, Grooms, and Scholl had no reports.

C. Report from Town Manager/Town Departments

Town Manager Sewell reported the following:

- Congratulated the Stallings Police Department for receiving the NCLM Risk Assessment Award.
- CATS – Silver Line would have public inputs sessions on September 23, 2021.
- Staffing challenges/ “Great resignation” in society: compounded with baby boomer generation ready to retire and may now be retiring early. This affected the Town directly with staffing and therefore the Manager would be figuring out how the Town could be

flexible with staff to make sure Stallings continued to be place people wanted to work. He felt that staffing would be challenging moving forward.

- Interim Town Engineer Bo Conerly presented the Council with an update on the Twin Pines Stormwater situation. This presentation is attached to these minutes and therefore incorporated herein.
- Parks and Recreation Director Ashley Platts
 - Presented the Council with an update regarding various park and Town signage stating some interior signage had been placed on the Town Campus and new Park signage would be in place for Stallings Fest. Permanent Park signage was also being developed.
 - Landscaping: Quotes were being accepted regarding landscaping in the parks.
 - Park sculptures: Two more were in development and would be in place in the fall.
 - Spring Hill Neighborhood Park: Quotes would be taken to the Parks and Recreation Committee for recommendation
- Assistant Town Manager Nichols reported that the Town was working with the Union County Economic Development Department to meet the Council's priority of having a shared Economic Development Staff person with Union County and the Town of Waxhaw. The Council would receive an agreement in November and Union County hoped to have the staff person on board at the start of 2022.

3. Agenda Approval

Mayor Dunn requested the following changes to the Agenda:

- Add Agenda Item 3.A. - *Accept \$5,000 donation from Terwilliger Pappas to be used for future Police community/charitable efforts as determined by the Police Chief* – which was removed from the Consent Agenda
- Add Agenda Item 3.B. - Greenway Maintenance Agreement, Terwilliger Pappas
- Add Agenda Item 3.C. - Twin Pines
- Remove Agenda Item 5 – Union West Business Park (Ayers) until Sept. 27, 2021

Council Member Ayers made the motion to approve the Agenda with the above noted changes.

The motion received Council unanimous support after a second from Council Member Scholl.

3.A. Accept \$5,000 donation from Terwilliger Pappas to be used for future Police community/charitable efforts as determined by the Police Chief

Council Member Scholl explained that he had attended the grand opening of the Solis Apartments where the developer Terwilliger Pappas had made a \$5000 donation to the Stallings Police Department to be used for charitable events. Council Member Scholl made the motion to accept the \$5000 donation from Terwilliger Pappas to the Stallings Police Department to be used for charitable events. The motion failed for lack of a second.

Council heard Agenda Item 3.B. prior to making a decision on Agenda Item 3.A.

After hearing Agenda Item 3.B., *Terwilliger Pappas Greenway Maintenance Agreement*, Council held consensus to delay the acceptance of any donation from Terwilliger Pappas until the Terwilliger Pappas Greenway was complete and the Town had accepted the greenway into the maintenance system of the Town.

3.B. Terwilliger Pappas Greenway Maintenance Agreement

Cindy Reed, Urban Law Group, explained that as a part of the 2019 Development Agreement for Chestnut Farms greenway and open space was approved as well as the easement for those. The Greenway had been built and plat had been recorded. Therefore, the developer Terwilliger Pappas was asking for the Town to accept the greenway for maintenance.

Town Attorney Cox confirmed that the Development Agreement stated that the greenway should be donated and be accepted into the Town's maintenance system once completed and the survey recorded.

Council Member Scholl made the motion authorizing the Town Manager to execute the greenway easement and accept the greenway easement infrastructure contingent on the Planning and Engineering Departments approval that all requirements have been met. Council Member Ayers seconded the motion and passed unanimously by the Council.

At this time, the Council revisited Agenda Item 3.A., Accept \$5,000 donation from Terwilliger Pappas to be used for future Police community/charitable efforts as determined by the Police Chief.

3.C. Twin Pines

Council Member Paxton made a motion analyze the creek and to widen the channel in Twin Pines and authorize WK Dickson to do the work. Council Member Scholl seconded the motion. Council passed the motion unanimously.

4. Potter/Pleasant Plains – Next Steps Discussion (Ayers)

Council Member Ayers requested the Council discuss if it wanted to support moving forward with the Pleasant Plain Intersection improvements if the Town received the additional \$1.6 million from the state. Council neglected to come to a formal consensus on the topic.

5. Union West Business Park (Ayers)

This item was tabled until Stallings Town Council Regular Meeting on September 27, 2021.

6. Blair Mill Park Enhancements (Grooms)

Council Member Grooms explained that park enhancements at Blair Mill was a reason she ran for Council and would like Council to work towards:

- Playground and picnic shelters
- Benches and picnic tables
- Shade

A. Current BMP plan – Staff

Staff did not give a presentation on this plan based on Council's discussion.

B. Direct staff to develop cost estimate for desired enhancements

Parks and Recreation Director Platts recommended having the Parks and Recreation Committee review the addition of playgrounds and picnic shelters, benches and picnic tables, and shade at Blair Mill Park. Staff would get quotes on those items and bring back information and the Parks and Recreation Committee's recommendations.

Council Member Paxton made the motion to authorize staff to make application for park grants to supplement the \$50,000 which was budgeted for the fiscal year. The motion was seconded by Council Member Scholl and received Council's unanimous support.

7. Closed session pursuant to NCGS 143-318.11(a)(5)

Parcels – 07126007A and 07129315

Council Member Paxton made the motion to go into closed session pursuant to NCGS 143-318.11(a)(5) regarding parcels 07126007A and 07129315. Council Member Scholl seconded the motion to which the Council unanimously approved.

Council recessed into closed session at 8:25 p.m. and reconvened back into open session at 8:50 p.m.

8. Adjournment

Council Member Scholl moved to adjourn the meeting, seconded by Council Member Grooms, and the motion received unanimous support. The meeting was adjourned at 8:53 p.m.

Approved on _____, 2021.

Wyatt Dunn, Mayor

Erinn E. Nichols, Town Clerk

Approved as to form:

Cox Law Firm, PLLC

DRAFT

**MINUTES OF A SPECIAL TOWN COUNCIL MEETING
OF THE
TOWN OF STALLINGS, NORTH CAROLINA**

The Town Council of the Town of Stallings met for a special meeting on September 20, 2021, at 6:00 p.m. via Zoom, a virtual electronic platform, due to the North Carolina declared state of emergency because of COVID-19. Public could access the meeting via phone (1-646-558-8656), web link (<https://us06web.zoom.us/j/87924165250?pwd=K1krdElvdGhubUFvUWt4TDFBYmV1UT09>) or the Zoom app (Meeting ID: 879 2416 5250; Password: 829303).

Those present were: Mayor Wyatt Dunn; Mayor Pro Tempore Lynda Paxton; Council Members Steven Ayers, Heather Grooms, Brad Richardson, and David Scholl.

Staff present were: Alex Sewell, Town Manager; Melanie Cox, Town Attorney; and Erinn Nichols, Assistant Town Manager/Town Clerk.

1. Call the meeting to order

Mayor Dunn called the meeting to order.

2. Closed Session pursuant to NCGS 143-318.11(a)(5): *Parcels: 07126007A; 07129315*

Council Member Scholl made the motion to go into closed session pursuant to NCGS 143-318.11(a)(5). The motion was seconded by Council Member Paxton and passed unanimously by Council.

Council went into closed session at 6:03 p.m. and reconvened in open session at 6:46 p.m.

3. Adjournment

Council Member Ayers moved to adjourn the meeting, seconded by Council Member Paxton, and the motion received unanimous support. The meeting was adjourned at approximately 6:49 p.m.

Approved on _____, 2021.

Wyatt Dunn, Mayor

Erinn E. Nichols, Town Clerk

Approved as to form:

Cox Law Firm, PLLC
14572

September 20, 2021

**MINUTES OF A SPECIAL TOWN COUNCIL MEETING
OF THE
TOWN OF STALLINGS, NORTH CAROLINA**

The Town Council of the Town of Stallings met for a special meeting on September 24, 2021, at 5:00 p.m. via Zoom, a virtual electronic platform, due to the North Carolina declared state of emergency because of COVID-19. Public could access the meeting via phone (1-646-558-8656), web link (<https://us06web.zoom.us/j/82110088010?pwd=ZTFPM0hYWXRvc0FFbm16QVQ4ejM1UT09>) or the Zoom app (Meeting ID: 821 1008 8010; Password: 275273).

Those present were: Mayor Wyatt Dunn; Mayor Pro Tempore Lynda Paxton; Council Members Steven Ayers, Heather Grooms, Brad Richardson, and David Scholl.

Staff present were: Alex Sewell, Town Manager; Melanie Cox, Town Attorney; and Erinn Nichols, Assistant Town Manager/Town Clerk.

1. Call the meeting to order

Mayor Tempore Paxton called the meeting to order.

2. Closed Session pursuant to NCGS 143-318.11(a)(5): *Parcels: 07126007A; 07129315*

Council Member Richardson made the motion to go into closed session pursuant to NCGS 143-318.11(a)(5) and invite in Greg Cox with Bissell Properties. The motion was seconded by Council Member Scholl and passed unanimously by Council.

Council went into closed session at 5:03 p.m. and reconvened in open session at 5:59 p.m.

3. Adjournment

Council Member Scholl moved to adjourn the meeting, seconded by Council Member Richardson, and the motion received unanimous support. The meeting was adjourned at approximately 6:01 p.m.

Approved on _____, 2021.

Wyatt Dunn, Mayor

Erinn E. Nichols, Town Clerk

Approved as to form:

Cox Law Firm, PLLC
14572

September 24, 2021



MEMO

To: Mayor and Council
From: Brian Price, Public Works Director
Via: Alex Sewell
Date: 10/6/2021
RE: **TH Door Replacement/Key Fob System**

Please see the attached quotes for replacement of doors and key fob system for Town Hall. This was approved by council during the budget process. Council approved \$28,900. We have selected Modern Construction with their bid of \$22,665.16 for the doors, and Contego Technologies for the key fob system with their bid of \$4,667.00. Total comes in at \$27,332.16 coming in under budget by \$1,567.84. Both vendors are approved and have done work like this for us in the past. Both vendors worked with us during new construction and renovation.

I would like to propose with Mayor and Council approval that we move forward with these bids.

Regards,

Brian Price



Contego Technologies, Inc
5317 Woodridge Drive
Monroe, NC 28110 US
(980) 239-7641
support@contego-technologies.com

ADDRESS
ACCESS CONTROL ADD
Town of Stallings
315 Stallings Rd
Stallings, NC 28104
United States

SHIP TO
Erinn Nichols
TOWN OF STALLINGS
315 Stallings Road
Stallings, NC 28104
United States

Estimate 1398

DATE 10/05/2021

JOB NAME
TOWNHALL PD ENTRY DOORS

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Labor Rates Access Control Labor Items for access devices: INSTALL ENTRY DOOR AND PROGRAMMING	2	980.00	1,960.00
	ACCESS - OPEN ITEM NET2 PLUS CONTROLLER POE	2	651.00	1,302.00
	ACCESS - OPEN ITEM PAXTON PROXIMITY READER P75 SERIES	2	140.00	280.00
	WIRE ACCESS COMPOSITE CMP YELLOW .5K	1	625.00	625.00
	WIRE CAT5E CMP	1	350.00	350.00
	MISC INSTALL PARTS MISC- BOXES, CONNECTORS, STRAPS, MOUNTING EQUIPMENT	1	150.00	150.00

DOOR LOCKING HARDWARE PROVIDED BY OTHERS.
ALL CONDUIT AND 120VAC DROPS AND OUTLETS BY
OTHERS.
30% DEPOSIT REQUIRED ON ACCEPTANCE.

TOTAL \$4,667.00

Accepted By

Accepted Date

ESTIMATE

Modern Construction Services
 PO Box 92
 CORNELIUS, NC 28031
 (704) 765-9937

Sales Representative
 Matthew Green
 (704) 746-5589
 MGreen@ModernConstructionSvc.com



Town of Stallings/RFQ
 315 Stallings Road
 Matthews, NC 28104

Estimate #	4823
Date	4/6/2021

Item	Description	Qty	Price	Amount
Make doors ADA Accessible				\$21,232.00

Materials/Parts

6'0" x 7'-0" Aluminum Store Front Doors with 10" Bottom Rail
 Continuous Hinges
 Surface Mounted Closures
 Push Pull Handles
 Deadbolt lock
 Keyed Cylinder
 Thumb Turn
 MagLock System
 Threshold
 Door Sweep
 1" Clear Tempered

2 - 6'0" x 7'-0" Pairs of Store Front Doors with the described hardware and install them into the existing hollow metal frames. Maglock hardware will be installed on the doors, but your security vendor will need to provide the card reader and any other access control hardware desired for operating the system.

Assumes normal business hours. Wall repairs and paint from the described work is included. We will likely need to open the walls to add wiring in coordination with the security vendor.

Sub Total	\$21,232.00
Union County NC (6.7500 %)	\$1,433.16
Total	\$22,665.16

SPECIAL INSTRUCTIONS

Estimate valid for 30-days unless otherwise noted

GC License Numbers:

North Carolina	#76919
South Carolina	#G120629
Virginia	#2705162221
Tennessee	#70271
Georgia	#GCLT-QA000505

Signature for Approval _____ Date _____



MEMO

To: Stallings Town Council
From: Ashley Platts, Parks & Recreation Director
Via: Alex Sewell, Town Manager
Date: October 4, 2021
RE: **Blair Mill Greenway Update**

Background:

The Connect Stallings Recreation and Greenway Master Plan was adopted in February of 2019, with the action plan identifying the Blair Mill Greenway as the first Town owned trail recommended to be installed. This trail connects Blair Mill Park to the approved Idlewild Mixed Use Project with a crossing at Stevens Mill Rd.

Staff and Greenway consultants at Destination by Design began the process of design and engineering for this trail in June of 2019, incorporating community outreach engagement, public meetings, and professional collaboration with our local and state agencies. In November 2019 we presented preliminary designs and began work on our greenway gateway signage design and plan, and by May 2020 we had reached the 70% design phase, when COVID caused a pause in progress for many operations throughout the state.

In September of 2020 staff presented Council with 2 additional issues; 1) easement considerations based upon trail alignment feedback, and 2) the NCDOT project requirement of the addition of a High Intensity Activated Crosswalk or HAWK signal. Survey work was completed for the easements, and the easement was recorded in February of 2021. Engineering for the HAWK scope of work was authorized, completed, and subsequently reviewed and approved by NCDOT in August of 2021.

Next Steps:

Staff and consultants will prepare bidding packet for advertisement for this project.

Consultants from Destination by Design will review project progress and design and outcomes of the traffic engineering process with NCDOT and outline next steps for bidding process.

Funding Plan Review:

During the budget process last year, Council discussed the funding for the construction of the Vickery portion of the Blair Mill Greenway. The estimated cost for funding the project was \$550,000 and the following summarizes the budgeted amounts:

- Use of Restricted Funds – Fees in Lieu of Parkland restricted fund balance of \$426,858 were budgeted which covered the majority of the estimated cost. Since 6/30/2021, an additional amount of \$82,336 has been collected making the new available restricted amount for use is \$508,921.

- The remaining \$123,142 was budgeted to come from unrestricted fund balance and represented cost saving from FY2021 budgeted funds. Last fiscal year \$685,200 was budgeted for the Park and Recreation department expenses and the actual expense was \$451,336 which is a cost savings of \$233,864.

Finance Director Marsha Gross has confirmed with department staff that funding for the project is readily available and would not deplete fund balance to a point that would negatively impact the financial stability of the Town. See attached Balance Sheet for reference.

Requested Actions:

- 1) Authorize and direct staff to take necessary action to bid the designed greenway project for the Vickery portion of the Blair Mill Greenway.



MEMO

To: Mayor and Council
From: Erinn Nichols, Assistant Town Manager
Via: Alex Sewell, Town Manager
Date: 10-06-2021
RE: **Citizen Survey Partnership**

The Town of Stallings has a unique opportunity to not only meet one of the Council's priorities but also partner with a higher education institution and be involved in graduate students' curriculum.

Western Carolina University's (WCU) Public Policy Institute, Department of Political Science and Public Affairs is able to add a citizen survey project for the Town of Stallings to its curriculum for the Spring 2022 semester. The scope of the project would include:

- Questionnaire construction and design (with Council and staff input)
- Printing and distribution (snail mail and electronic), including postage
- Data entry and analysis
- Write-up and presentation

To be delivered in person or via Zoom (depending on Covid-protocols) by May 15, 2022

The work would be completed by graduated students under the supervision of Dr. Chris Cooper, Director of Public Policy Institute and Madison Distinguished Professor, at Western Carolina University. If Council moves forward with this partnership, Dr. Cooper will provide a detailed timeline for the entire survey process.

Given the material costs, WCU could complete a representative mail survey of the Stallings residents for \$7,200. Council budgeted \$18,000 for this priority for the fiscal year. The Town of Matthews was a part of a similar project with WCU in 2020 with great success.

Staff recommends Council approve partnering with WCU Public Policy Institute to conduct a citizen survey as outlined in the Town Council's priorities.



MEMO

To: Mayor and Council
From: Erinn Nichols, Assistant Town Manager
Via: Alex Sewell, Town Manager
Date: 10-06-2021
RE: **Waste Connections Contract Amendment**

Waste Connections approached the Town a few months ago about the possibility of removing the recycling perks program from the contract due to the low participation rate Town-wide. This program costs Waste Connections approximately \$4000/yr.

As you may recall, the recycling perks program is a voluntarily program where residents can sign up to receive various coupons/discounts at various stores based on recycling volume. In Stallings, less than 2% of the households are signed up for the program. While the exact number of users out of that 2% is unknown, participation in these types of programs has been decreasing due to stricter recycling guidelines and the lack of useful coupons, etc. one can receive from this type of program.

Staff has been in negotiations with Waste Connections to find a suitable replacement. Staff has negotiated the following substitute for the removeable of the recycling perks program:

- Waste Connections will sponsor and pay for the Town's two annual shredding events per year (\$2250/year); and
- Waste Connections will sponsor the Parks and Recreation Christmas Event at \$2000/year.

Staff recommends approval of this substitution as it will benefit all residents and support community events.



WASTE CONNECTIONS
Connect with the Future®

9/30/21

Town of Stallings
315 Stallings Road
Stallings, NC 28104
Attn: Ms. Erinn Nichols

RE: EnviroPerks Program Elimination

Dear Erinn,

Thank you again for meeting with me recently to discuss the proposed elimination of the EnviroPerks Program currently offered with our contract for Refuse and Recycling Collection Services.

Waste Connections is eliminating the program offering across the country mainly due to very limited participation of residents. In the Town of Stallings, a total of less than 2% of the homes are signed up for the service. It is unknown how many of that number utilize the service. With the number of coupons, emails and texts that we receive, it is no wonder that participation levels are extremely low.

Waste Connections- Monroe would like to offer the following to replace this program:

1. End the EnviroPerks program effective 12/31/21. Waste Connections would provide notice to all participating homes.
2. Waste Connections would sponsor the two Shred-It Events the Town holds annually until the end of our current contract.
3. Waste Connections would donate \$2,000 per year for the Town of Stallings Christmas Festival until the end of our current contract.

Please review the attached proposal and advise if you have any additional questions or concerns. I can be reached directly at Edward.ward@wasteconnections.com or via phone at 717-577-6440. Waste Connections- Monroe has enjoyed our long-standing relationship with the Town of Stallings and looks forward to continuing to service its residents. Thank you for your consideration.

Sincerely,

Ed Ward
Municipal Contract Manager
Waste Connections

