

**MINUTES OF TOWN COUNCIL SPECIAL MEETING
OF THE
TOWN OF STALLINGS, NORTH CAROLINA**

The Town Council of the Town of Stallings met for a special meeting on May 4, 2020, at 5:30 p.m. via Zoom, a virtual electronic platform, due to the North Carolina declared state of emergency because of COVID-19. Public could access the meeting via phone (1-646-558-8656), web link (<https://zoom.us/j/98385701501?pwd=MStjVjhucSt3b1lmczAzTktvZ2RaZz09>), or the Zoom app (Meeting ID: 983 8570 1501; Password: 014629).

Those present and visible on camera were: Mayor Wyatt Dunn; Mayor Pro Tempore Lynda Paxton; Council Members Steven Ayers, Heather Grooms, John Martin, Brad Richardson, and David Scholl.

Staff present were: Alex Sewell, Town Manager; Erinn Nichols, Assistant Town Manager/Town Clerk; Chief Dennis Franks; Marsha Gross, Finance Officer; Lynne Hair, Town Planner; Ashley Platts, Director of Parks and Recreation; Brian Price, Director of Public Works; Karen Williams, Human Resources Director; and Chris Easterly, Town Engineer.

1. Call the Meeting to Order

Mayor Dunn called the meeting to order.

2. Budget Discussions for the 2020-2021 Fiscal Year

Council continued the 2020-2021 Fiscal Year Proposed Budget review. Assistant Town Manager Nichols reviewed the Sanitation Department projected budget. The department was anticipating a 2.04% increase based on CPI increase per the contract and a slight increase on house count.

Chief Franks reviewed the proposed Police Department budget noting a 3.4% increase mainly due to three potential projects: 1) ICMA Workload Analysis; 2) CALEA Accreditation; and 3) a new policy manual system. Chief Franks reviews those projects with the Council.

Finance Officer Marsha Gross and Human Resource Officer Karen Williams reviewed the Employee Pay Plan Policy based on the Pay Classification Study with the Council and explained its three components: 1) CPI; 2) Pay Step; and 3) Bonus.

Parks and Recreation Director Ashley Platts shared information with the Council regarding follow-up items from the previous Council Budget Meeting: 1) staffing trends; 2) incorporating a farmer's market as well as a slight reduction in events; and 3) Blair Mill Site Specific Master Plan PART F.

Public Works Director Brian Price followed-up with some departmental items as well: 1) bush hogging near the Rock Store would be discontinued with the local residents being notified via letter and future maintenance being handled by NCDOT; 2) additional staff may be needed in a future budget year; 3) the purchase of used equipment was investigated and not recommended by staff; and 4) staff proposed the purchase of the mini-excavator and waiting on other equipment and non-local training until future years.

These presentations and proposed budgets are attached to these minutes and therefore incorporated herein.

Clerk's Note: Council took a brief recess at 7:13 p.m. and reconvened at approximately 7:15 p.m.

Town Manager Sewell reviewed the notable items list with the Council and specifically how the Council's annual priorities coincided with the budget. This notable items list is attached to these minutes and therefore incorporated herein.

Clerk's Note: Council Member Brad Richardson left the meeting at 7:27 p.m.

Council continued to discuss optional items for the budget. Council requested like items be lumped together instead of separated by department. Council would discuss the CMIP at the next budget meeting.

3. Adjournment

Council Member Martin moved to adjourn the meeting, seconded by Council Member Ayers, and the motion received unanimous support. The meeting was adjourned at 7:37 p.m.

Approved on July 13, 2020.

s/Wyatt Dunn
Wyatt Dunn, Mayor

s/Erinn Nichols
Erinn E. Nichols, Town Clerk

Approved as to form:

s/Cox Law Firm, PLLC
Cox Law Firm, PLLC